

Report For:	Improvement & Review Commission
Meeting Date:	24 January 2019
Part:	Part 1 - Open
If Part 2, reason:	Choose a reason

SUMMARY

Title of Report:	COMMISSION'S WORK PROGRAMME AND CABINET FORWARD PLAN
Officer Contact: Direct Dial: Email:	Catherine Whitehead (Head of Democratic, Legal & Policy Services) 01494 421980 Catherine.whitehead@wycombe.gov.uk
What is the Commission being asked to do?	The Commission is asked to: <ul style="list-style-type: none"> i) Note the update on the Work Programme; ii) Identify any topics from the Cabinet Forward Plan that require review by the Commission as a future meeting, ahead of any item scheduled for consideration by Cabinet: and iii) Note the current position with regards to the Task and Finish Groups.
Executive Summary	To consider the scheduled work of the Improvement and Review Commission and to discuss any suggestions for the work programme.
Sustainable Community Strategy/Council Priorities - Implications	Risk: N/A Equalities: N/A Health & Safety: N/A
Monitoring Officer/ S.151 Officer Comments	Monitoring Officer: There are no apparent legal implications. S.151 Officer: No direct financial implications.

Consultees:	None.
Options:	To not consider the report.
Next Steps:	None
Background Papers:	None
Abbreviations:	IRC - Improvement and Review Commission TFG - Task and Finish Group

Appendices to this report are as follows:

Appendix A - Work Programme Suggestion Form and Guidance

Appendix B - IRC Work Programme

Appendix C - Cabinet Forward Plan

1 Task and Finish Groups

- 1.1 The Commission is permitted (under the Constitution) to establish four Task and Finish Groups at any one time (not including joint Task and Finish Groups).

The current position regarding the established Task and Finish Groups are as follows:

- **Remaking the River Wye Task and Finish Group**

The final report of the Task and Finish Group was presented to Cabinet on 17 December 2018. A Cabinet report responding to each of the recommendations in detail was due to be presented to Cabinet in March 2019. The Task and Finish Group has concluded its scrutiny.

- **Anti-Social Behaviour in the District Task and Finish Group**

At its meeting on the 12 November Cabinet responded to the recommendations of the Task and Finish Group. These responses were considered at the Commission meeting on 28 November, subsequently the Deputy Cabinet Member has been invited to attend the meeting on the 24 January for a discussion on the matter.

- **Budget Task and Finish Group**

The Budget Task and Finish Group has completed its scrutiny of the draft budget and a report outlining the suggested recommendations has been included in this agenda for discussion and agreement. The report will then be submitted to Cabinet and a formal response will be provided at its meeting on the 4 February 2019.

Proposed new Review Topics

- 1.2 If at any time Commission Members wish to suggest further topics for the Commission's consideration then please complete and return the Work Programme Suggestion Form (**Appendix A**) to the Democratic Services section for consideration at a future meeting of the Commission.

Scrutiny Work Programme

- 1.3 For items coming to meetings of the Commission that are not the subject of a Task and Finish Group, please see the table in (**Appendix B**), the current active Task and Finish Groups are also featured in the Gantt chart at the end.

Cabinet Forward Plan

- 1.4 The Commission is also asked to consider the Cabinet Forward Plan published 21 December 2018 (**Appendix C**). The purpose of submitting the Forward Plan to the Commission is so that Members can review forthcoming items and highlight any reports that the Commission would like to consider ahead of Cabinet consideration.